

**HOME DEVELOPMENT MUTUAL FUND**

Corporate Headquarters  
Petron MegaPlaza  
358 Sen. Gil Puyat Ave.,  
Makati City

**HDMF CIRCULAR NO. 297**

TO: ALL CONCERNED

SUBJECT: **POLICIES ON THE BUDGET ALLOCATION FOR THE  
TAKEOUT OF DEVELOPER-ASSISTED HOUSING LOAN  
ACCOUNTS**

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Pursuant to the approval of the HDMF Board of Trustees in its 275<sup>th</sup> meeting held on 30 June 2011, the following policies on the Budget Allocation for the Takeout of Developer-Assisted Housing Loan Accounts are hereby issued:

1. For the 2<sup>nd</sup> semester of 2011, developers shall still be evaluated in accordance to the accreditation criteria in Cir. 259 to avail of a Funding Commitment Line. However, in the case of new developers, the track record of its key officer/s will not be considered in the evaluation of the developer.

The Area Credit Committee shall issue a certification classifying a developer under Window 1 or Window 2 after it has been duly evaluated by the said Committee.

2. The amount of budget allocation to be granted to a developer per project shall be determined by the projected delivery as supported by a delivery schedule or P500 Million, whichever is lower.
3. In case the developer has multiple housing projects nationwide, the aggregate value of the budget allocation of all the housing projects of said developer must not exceed P500 Million.
4. If a developer has a common majority shareholder with another developer, the aggregate value of the budget allocation of all their housing projects nationwide must not exceed P500 Million.

Majority shareholder is herein defined as one person or group that controls more than half of the outstanding shares of the company.

5. A developer, whether he delivers HL applications via Window 1 or Window 2, who has fully utilized his budget allocation may be allowed to avail of an additional budget, subject to the following:
  - a. Developer's corporate-wide performance on all applicable accreditation criteria provided in Circular No. 259.
  - b. No buyback obligation beyond the remedial period, if applicable

The additional budget shall be granted to qualified developers provided the aggregate value of the budget allocation shall not exceed P500 Million.

6. A developer, whether he delivers HL applications via Window 1 or Window 2, who intends to avail of an aggregate budget allocation exceeding P500 Million may be allowed to do so, subject to the following:
  - a. Developer's corporate-wide performance of at least 95% on all applicable accreditation criteria
  - b. No buyback obligation beyond the remedial period, if applicable
7. Granting of additional budget allocation shall be based on the following approving authorities:
  - a. Aggregate value of budget allocation up to P500 Million per year – Concerned Group Vice President
  - b. Aggregate value of budget allocation over P500 Million to P1 Billion per year – Senior Management Committee
  - c. Aggregate value of budget allocation over P1 Billion to P2 Billion per year – Board of Trustees
8. The above provisions shall supersede the following:
  - a. Section 2 in Item III-A;
  - b. The 1<sup>st</sup> paragraph of Section 1.1 in Item III-B; and,
  - c. Item III-C of HDMF Circular No. 259.

All other terms and conditions of HDMF Circular Nos. 259 and 287 that are not inconsistent with the above provisions shall remain in full force and effect.

Please be guided accordingly.



**ATTY. DARLENE MARIE B. BERBERABE**  
Chief Executive Officer

Makati City  
OCTOBER 18, 2011