



## Home Development Mutual Fund

Zamboanga Housing Business Center

Pag-IBIG Fund Bldg., San Jose Road, Baliwasan, Zamboanga City

### INVITATION TO BID

The **Pag-IBIG FUND** (Home Development Mutual Fund) Zamboanga Housing Business Center–Committee on Disposition of Acquired Assets

Date of registration & submission of offer/s : **December 19-23, 2022**

Date of opening of Bid Offer/s : **December 28, 2022**

**FOR FIRST PUBLIC AUCTION ( Without Discount ) - Retail**

**BID762022111001**

| ITEM NO. | Property Number | PROPERTY LOCATION<br>( MISAMIS OCCIDENTAL )               | PROPERTY TYPE   | LOT AREA | FLOOR AREA | MINIMUM BID PRICE | TCT STATUS            | Remarks                            |
|----------|-----------------|---|-----------------|----------|------------|-------------------|-----------------------|------------------------------------|
| 1        | 807718112100098 | Lot 5792-B-1-B-2-A Upper Langcangan, Oroquieta City 7207  | Lot Only        | 198.00   | -          | 534,600.00        | TCT For Consolldation | with structure (lighted materials) |
| 2        | 807718112100061 | Blk 02 Lot 54 RS Tan Village, Maningcol, Ozamiz City 7200 | Single Detached | 100.00   | 92.00      | 300,000.00        | TCT Consolidated      | with structure (partially burned)  |

| ITEM NO. | Property Number | PROPERTY LOCATION<br>( ZAMBOANGA DEL SUR )                                  | PROPERTY TYPE               | LOT AREA | FLOOR AREA | MINIMUM BID PRICE | TCT STATUS            | Remarks                         |
|----------|-----------------|---|-----------------------------|----------|------------|-------------------|-----------------------|---------------------------------|
| 3        | 807719062800003 | Blk 07 Lot 01 ZAMSURGEA Banale, Pagadian City 7016                          | Lot Only                    | 292.00   | -          | 379,600.00        | TCT Consolidated      | Lot Only                        |
| 4        | 807718112100078 | Lot 4862-F-5-B Banale, Pagadian City 7016                                   | Lot Only                    | 680.00   | -          | 680,000.00        | TCT Consolidated      | Lot Only                        |
| 5        | 807719012200055 | Blk 03 Lot 03/10 Vista del Cielo Subdivision, Dao, Pagadian City 7016       | Single Detached             | 300.00   | 36.06      | 1,456,179.00      | TCT Consolidated      | Occupied (Occupant undisclosed) |
| 6        | 807718112100087 | Lot 291-D-3-B-8-H-4/H-3 Dao, Pagadian City 7016                             | Lot Only                    | 300.00   | -          | 420,000.00        | TCT Consolidated      | Lot Only                        |
| 7        | 807718112100147 | Lot 292-A-1-B-1 Dao, Pagadian City 7016                                     | Lot Only                    | 283.00   | -          | 424,500.00        | TCT Consolidated      | Lot Only                        |
| 8        | 807718112100058 | Lot 292-C-3-I-3 Dao, Pagadian City 7016                                     | Lot Only                    | 250.00   | -          | 475,000.00        | TCT Consolidated      | Lot Only                        |
| 9        | 807718112100002 | Lot 6-B-4 Dao, Pagadian City 7016   | Lot Only                    | 400.00   | -          | 1,040,000.00      | TCT Consolidated      | Lot Only                        |
| 10       | 877201910010057 | Blk 05 Lot 18 Kagawasan Village I, Kagawasan, Pagadian City 7016            | Single Detached             | 150.00   | 92.25      | 1,795,675.00      | TCT For Consolldation | Unoccupied                      |
| 11       | 807720070700002 | Lot 4-H-4-D Kawit, Pagadian City 7016                                       | Lot Only                    | 150.00   | -          | 270,000.00        | TCT Consolidated      | Lot Only                        |
| 12       | 807718112100012 | Blk 07 Lot 20 Lorenzo Heights Subdivision, Manga, Pagadian City 7016        | Lot Only                    | 120.00   | -          | 72,000.00         | TCT For Consolldation | Lot Only                        |
| 13       | 807720061800013 | Lot 292-A-1-E-5 Manga, Pagadian City 7016                                   | Lot Only                    | 204.00   | -          | 285,600.00        | TCT Consolidated      | Lot Only                        |
| 14       | 807718112100116 | Lot 13180-B-3-B/C Manga, Pagadian City 7016                                 | Lot Only                    | 240.00   | -          | 408,000.00        | TCT Consolidated      | Lot Only                        |
| 15       | 807718112100088 | Lot 13130-B Manga, Pagadian City  | Lot Only                    | 1,000.00 | -          | 2,000,000.00      | TCT Consolidated      | Lot Only                        |
| 16       | 807718112100150 | Lot 293-C-4-D Manga, Pagadian City  | Lot Only                    | 200.00   | -          | 300,000.00        | TCT Consolidated      | Lot Only                        |
| 17       | 877202111160063 | Blk 07 Lot 08 Vettallea Highland Homes I, Manga, Pagadian City 7016         | Single Detached             | 139.00   | 47.60      | 948,820.00        | TCT For Consolldation | Unoccupied                      |
| 18       | 877202111160002 | Blk 10 Lot 13 Vettallea Highland Homes I, Manga, Pagadian City 7016         | Duplex with Eaves           | 100.00   | 30.10      | 550,800.00        | TCT For Consolldation | Unoccupied                      |
| 19       | 807719050600020 | Blk 11 Lot 05 Vettallea Highland Homes II, Manga, Pagadian City 7016        | Single Detached             | 150.00   | 42.00      | 941,400.00        | TCT For Consolldation | Unoccupied                      |
| 20       | 877202007180007 | Blk 04 Lot 02/03 Vettallea Highland Homes III, Manga, Pagadian City 7016    | Single Detached             | 240.00   | 37.50      | 1,014,200.00      | TCT For Consolldation | Unoccupied                      |
| 21       | 877201910010050 | Blk 04 Lot 07 Vettallea Highland Homes III, Manga, Pagadian City 7016       | Lot Only                    | 120.00   | -          | 276,000.00        | TCT For Consolldation | Lot Only                        |
| 22       | 807718112100233 | Blk 05 Lot 06 Vettallea Highland Homes III, Manga, Pagadian City 7016       | Row House - Regular         | 62.00    | 27.50      | 510,200.00        | TCT For Consolldation | Unoccupied                      |
| 23       | 807719012200108 | Blk 06 Lot 08/09 Vettallea Highland Homes III, Manga, Pagadian City 7016    | Row House - End w/ Firewall | 130.00   | 27.50      | 671,868.00        | TCT For Consolldation | Unoccupied                      |
| 24       | 877201912260011 | Blk 10 Lot 01 Vettallea Highland Homes II, Manga, Pagadian City 7016        | Single Detached             | 150.00   | 40.74      | 743,930.00        | TCT For Consolldation | Unoccupied                      |
| 25       | 877202007080004 | Blk 02 Lot 18/19 Napolan Village, Napolan, Pagadian City 7016               | Lot Only                    | 160.00   | -          | 384,000.00        | TCT For Consolldation | Lot Only                        |
| 26       | 877201911270004 | Blk 05 Lot 06 Napolan Village, Napolan, Pagadian City 7016                  | Lot Only                    | 150.00   | -          | 360,000.00        | TCT For Consolldation | Lot Only                        |
| 27       | 877202111160019 | Blk 16 Lot 06 Alta Tierra Subdivision III Upper, Tiguma, Pagadian City 7016 | Single Attached             | 100.00   | 40.50      | 563,300.00        | TCT For Consolldation | Unoccupied                      |
| 28       | 807718112100069 | Lot 31-B Santo Niño (Poblacion), Tukuran, Zamboanga del Sur 7019            | Lot Only                    | 236.00   | -          | 590,000.00        | TCT Consolidated      | Lot Only                        |

| ITEM NO. | Property Number | PROPERTY LOCATION<br>( ZAMBOANGA SIBUGAY )  | PROPERTY TYPE        | LOT AREA | FLOOR AREA | MINIMUM BID PRICE | TCT STATUS            | Remarks    |
|----------|-----------------|---|----------------------|----------|------------|-------------------|-----------------------|------------|
| 29       | 877202109160006 | Blk 01 Lot 58 Top Mars Subdivision IV, Pangl, Ipil, Zamboanga Sibugay 7001        | Single Attached      | 60.00    | 25.00      | 502,800.00        | TCT Consolidated      | Unoccupied |
| 30       | 877202109160007 | Blk 01 Lot 59 Top Mars Subdivision IV, Pangl, Ipil, Zamboanga Sibugay 7001        | Single Attached      | 60.00    | 25.00      | 454,415.00        | TCT For Consolidation | Unoccupied |
| 31       | 877202112160026 | Blk 01 Lot 60 Top Mars Subdivision IV, Pangl, Ipil, Zamboanga Sibugay 7001        | Single Attached      | 60.00    | 25.00      | 436,935.00        | TCT Consolidated      | Unoccupied |
| 32       | 877202007080001 | Blk 04 Lot 09/10 Top Mars Subdivision IV, Pangl, Ipil, Zamboanga Sibugay 7001     | Single Detached      | 198.00   | 60.00      | 1,296,000.00      | TCT For Consolldation | Unoccupied |
| 33       | 877202008250002 | Blk 05 Lot 07/10/11 Top Mars Subdivision IV, Pangl, Ipil, Zamboanga Sibugay 7001  | Single Detached      | 240.00   | 90.00      | 2,161,640.00      | TCT For Consolldation | Unoccupied |
| 34       | 877202007080003 | Blk 05 Lot 16/17 Top Mars Subdivision IV, Pangl, Ipil, Zamboanga Sibugay 7001     | Single Detached      | 174.00   | 60.00      | 1,159,680.00      | TCT For Consolldation | Unoccupied |
| 35       | 877202002190006 | Blk 09 Lot 03 Top Mars Subdivision IV, Pangl, Ipil, Zamboanga Sibugay 7001        | Single Detached      | 80.00    | 30.00      | 683,200.00        | TCT For Consolldation | Unoccupied |
| 36       | 807719062800090 | Blk 12 Lot 09 Top Mars Subdivision IV, Pangl, Ipil, Zamboanga Sibugay 7001        | Single Detached      | 80.00    | 30.00      | 699,400.00        | TCT For Consolldation | Unoccupied |
| 37       | 807719062800080 | Blk 12 Lot 19 Top Mars Subdivision IV, Pangl, Ipil, Zamboanga Sibugay 7001        | Single Detached      | 80.00    | 30.00      | 699,400.00        | TCT For Consolldation | Unoccupied |
| 38       | 807719062800089 | Blk 13 Lot 01 Top Mars Subdivision IV, Pangl, Ipil, Zamboanga Sibugay 7001        | Single Detached      | 78.00    | 30.00      | 684,282.00        | TCT For Consolldation | Unoccupied |
| 39       | 807719062800097 | Blk 13 Lot 08 Top Mars Subdivision IV, Pangl, Ipil, Zamboanga Sibugay 7001        | Single Detached      | 80.00    | 30.00      | 686,600.00        | TCT For Consolldation | Unoccupied |
| 40       | 807719062800077 | Blk 13 Lot 17 Top Mars Subdivision IV, Pangl, Ipil, Zamboanga Sibugay 7001        | Single Detached      | 80.00    | 25.00      | 699,400.00        | TCT For Consolldation | Unoccupied |
| 41       | 807719062800085 | Blk 13 Lot 25 Top Mars Subdivision IV, Pangl, Ipil, Zamboanga Sibugay 7001        | Duplex               | 66.00    | 25.00      | 444,774.00        | TCT For Consolldation | Unoccupied |
| 42       | 807719122700003 | Blk 14 Lot 06 Top Mars Subdivision IV, Pangl, Ipil, Zamboanga Sibugay 7001        | Single Attached      | 80.00    | 25.00      | 477,400.00        | TCT For Consolldation | Unoccupied |
| 43       | 807719062800031 | Blk 14 Lot 07 Top Mars Subdivision IV, Pangl, Ipil, Zamboanga Sibugay 7001        | Duplex               | 80.00    | 25.00      | 459,200.00        | TCT For Consolldation | Unoccupied |
| 44       | 807719112700016 | Blk 14 Lot 10 Top Mars Subdivision IV, Pangl, Ipil, Zamboanga Sibugay 7001        | Duplex               | 80.00    | 25.00      | 546,200.00        | TCT For Consolldation | Unoccupied |
| 45       | 807719012200104 | Blk 14 Lot 19 Top Mars Subdivision IV, Pangl, Ipil, Zamboanga Sibugay 7001        | Duplex with Firewall | 80.00    | 25.00      | 434,510.00        | TCT For Consolldation | Unoccupied |
| 46       | 807719062800095 | Blk 15 Lot 09 Top Mars Subdivision IV, Pangl, Ipil, Zamboanga Sibugay 7001        | Duplex               | 78.00    | 25.00      | 524,000.00        | TCT For Consolldation | Unoccupied |
| 47       | 877202112310013 | Lot 1290-A2D2C2A Top Mars Subdivision, Veterans Village, Ipil, Zambo Sibugay 7001 | Single Detached      | 162.00   | 42.00      | 1,093,200.00      | TCT Consolidated      | Unoccupied |
| 48       | 877202112310004 | Lot 1290-A2D3G Top Mars Subdivision, Veterans Village, Ipil, Zambo Sibugay 7001   | Single Detached      | 143.00   | 42.00      | 1,123,400.00      | TCT Consolidated      | Unoccupied |
| 49       | 877202112160025 | Lot 1290-A2D4A2 Top Mars Subdivision, Veterans Village, Ipil, Zambo Sibugay 7001  | Single Detached      | 200.00   | 43.80      | 1,033,300.00      | TCT Consolidated      | Unoccupied |
| 50       | 877202112330009 | Lot 1290-A2D4A5 Top Mars Subdivision, Veterans Village, Ipil, Zambo Sibugay 7001  | Single Detached      | 200.00   | 42.00      | 1,131,100.00      | TCT For Consolldation | Unoccupied |
| 51       | 877202111160064 | Lot 1290-A2D4D2 Top Mars Subdivision, Veterans Village, Ipil, Zambo Sibugay 7001  | Single Detached      | 200.00   | 42.00      | 1,211,200.00      | TCT For Consolldation | Unoccupied |
| 52       | 807718112100118 | Blk 03 Lot 07 Malangas, Zamboanga Sibugay 7038                                    | Lot Only             | 192.00   | -          | 76,800.00         | TCT For Consolldation | Lot Only   |
| 53       | 807718112100137 | Lot 9275 Katipunan, RT Lim, Zamboanga Sibugay 7002                                | Lot Only             | 930.00   | -          | 651,000.00        | TCT Consolidated      | Lot Only   |
| 54       | 807718112100022 | Lot 9421 Katipunan, RT Lim, Zamboanga Sibugay 7002                                | Lot Only             | 699.00   | -          | 489,300.00        | TCT For Consolldation | Lot Only   |
| 55       | 807718112100139 | Lot 9822 Katipunan, RT Lim, Zamboanga Sibugay 7002                                | Lot Only             | 700.00   | -          | 420,000.00        | TCT Consolidated      | Lot Only   |
| 56       | 807718112100093 | Lot 9916 Katipunan, RT Lim, Zamboanga Sibugay 7002                                | Lot Only             | 762.00   | -          | 533,400.00        | TCT Consolidated      | Lot Only   |

## GENERAL GUIDELINES

- Interested parties are required to secure copies of **OFFER TO BID** (HQP-AAF-103 if individual bidder or HQP -AAF-238 if juridical entity) from Acquired Asset frontline counter servicing or may download the form at <https://www.pagibigfund.gov.ph>.
  - ✓ **Dipolog Branch, FSA II Building, Quezon Ave., Miputak, Dipolog City 7100**
  - ✓ **Ipil Members Services Office, GF Avery Arcade, Sanito, Ipil, Zamboanga Sibugay 7001**
  - ✓ **Pagadian Members Services Branch, 2F Trace Arcade Bldg., Pajares Ave., Pagadian City 7016**
  - ✓ **Zamboanga Housing Business Center, Pag-IBIG FUND, Baliwasan, Zamboanga City 7000**
- Properties shall be sold on an **“AS IS, WHERE IS”** basis which means that the bidder accepts whatever the physical status of the property/ies (including whether it is occupied or not).
- All interested buyers are encouraged to **INSPECT** the property/ies before tendering their offer/s. The list of the properties may be viewed at <https://www.pagibigfund.gov.ph/acquiredassets>.
- Discounts are not applicable during **First Public Auction**.

Additional discounts shall be given to winning bidders (**For Second Public Auction**) depending on their chosen mode of purchase, as follows:

| MODE OF PAYMENT        | Additional Discount |
|------------------------|---------------------|
| Cash                   | 20%                 |
| Short Term Installment | 10%                 |
| Long Term Installment  | 0%                  |

5. Bidders are also encouraged to visit our website, [www.pagibigfund.gov.ph](http://www.pagibigfund.gov.ph) **five (5)** days prior the actual opening of bid offers, to check whether there are any erratum posted on the list of properties posted under the sealed public auction.
6. Bidders shall be required to register at the Acquired Asset frontline counter servicing offices, prior to dropping of sealed bid offer/s. Only bid offers from registered bidders shall be accepted and a registration stub will be issued as proof of registration.
7. Acceptance of sealed bid offer/s shall be from **8:00 AM to 5:00 PM** starting **December 19, 2022** until **December 23, 2022** . Bidders are advised to submit their proposals together with a photocopy of their valid identification (ID) card and latest proof of income only on
8. Bidders may designate their Authorized Representatives, provided they shall issue the following documents:
  - a. Notarized Special Power of Attorney (SPA) for individual-bidder. The SPA for bidding may be downloaded at [www.pagibigfund.gov.ph](http://www.pagibigfund.gov.ph) (other properties for sale-Disposition of Acquired Assets for Public Auction). Also, if the bidder is based or is currently working abroad,
  - b. Secretary's Certificate for company-bidder.

NOTE: The suggested template of the said documents may be downloaded at [www.pagibigfund.gov.ph](http://www.pagibigfund.gov.ph).
9. The bidder shall state in words and in figures the amount of his/her bid offer and his/her chosen mode of payment in the Offer to Bid form. The BID OFFER shall not be lower than the minimum bid set by the Fund.
10. In the absence of a chosen mode of payment, the default mode of payment shall be long-term installment. Likewise change on the winning bidder's mode of payment shall not be allowed.
11. The determination of winning offers shall be on (**December 28, 2022 at 09:00 AM**) at **Zamboanga Housing Business Center, Pag-IBIG FUND Bldg., San Jose Road, Baliwasan, Zamboanga City 7000**.
12. The determination of winning bidders shall be monitored by a representative from Commission on Audit (COA). Attendance of the bidder/s in the venue is not required.
13. The bidder who offers the highest bid shall be declared as the winner.
14. In case there are identical offers constituting the highest bids, the tie shall be resolved by considering the Mode of Payment. The priority in terms of mode of payment shall be as follows:
  - a. Cash
  - b. Short-Term Installment
  - c. Long-Term Installment
15. If there is still a tie after considering the mode of payment, it shall be resolved immediately through toss coin. However, in case there are more than two (2) highest bidders, the tie shall be resolved through draw lots.
16. The result of the sealed public auction shall be released and posted in the Pag-IBIG Fund official website at [www.pagibigfund.gov.ph](http://www.pagibigfund.gov.ph). Bidders are encouraged to check the result on the said website.
17. Any notification sent by the Pag-IBIG Fund through email or SMS shall be sufficient compliance to the notification requirements and presumed to be deemed received by the buyer. In this regard, the Bidder shall ensure that the contact number and email address indicated in
18. The winning bidder shall be required to pay his/her BID BOND equivalent to **five percent (5%)** of the **BID OFFER** and shall be paid within 3 working days after the publication of the winning bidders. It shall be in Philippine currency and may be in the form of cash or manager's
19. For bidders whose bid bond is in the form of MANAGER'S CHECK, they are advised to adhere to the current Bangko Sentral ng Pilipinas' (BSP) memorandum relative to the proper handling of checks: Do not staple, crumple, fold, bind or pin checks.
20. Payment of the remaining ninety-five percent (95%) bid offer balance may either be thru any of the following modes:
  - a. **Cash Payment** – the balance on the net selling price shall be paid not later than thirty (30) calendar days from date of signing of Deed of Conditional Sale (DCS).
  - b. **Short-Term Installment** – the balance on the net selling price shall be paid in equal monthly installment and provided the chosen payment term shall not exceed twelve (12) months subject to an interest based on the Full Risk-Based Pricing Framework for three-year fixing
  - c. **Long-Term Installment** – payment shall be in the form of monthly amortization based on the approved term, which may be up to a maximum of thirty (30) years with the following considerations:
    - c.1. Approval and term shall be subject to eligibility requirements stipulated under the Circular 428 Omnibus Guidelines on Sale of Pag-IBIG Fund Real and Other Properties Acquired;
    - c.2. The amount shall be the bidder's bid offer, net of 5% down payment;
    - c.3. The bidder shall be required to file his/her Long-Term Installment application and pay the processing fee within thirty (30) calendar days upon receipt of Notice of Award:
      - Processing fee of Two Thousand Pesos (P2,000.00);
      - Equity, if applicable;
    - c.4. In case the Bid Offer, net of the five percent (5%) bid bond and additional discount, is still higher than the approved amount for Long Term Installment, the amount in excess shall be treated as equity. It shall be paid by the buyer within thirty (30) calendar days from
    - c.5. Original Borrowers who wish to participate on the Sealed Public Auction sale shall not be allowed to avail long term installment as mode of payment. They may only submit offer thru cash or short-term installment basis.
    - c.6. In case the application has been disapproved due to buyer's fault, the 5% bidder's bond shall be forfeited in favor of the Fund.
21. If the winning bidder fails or refuses to push through with the purchase of the property or fails to pay in full the remaining balance within 30 calendar days from receipt of the Notice of Award (NOA), he shall lose his right as winning bidder and the 5% bidder's bond shall be
22. The Fund shall declare the next highest bidder as the winning bidder in case the sale to the original winning bidder is cancelled. He shall be required to pay a down payment of 5% of the offer price within 15 calendar days from notification and the remaining ninety-five percent
23. Interested parties may visit the Acquired Assets Section, Loans Management and Recovery Division, **Western Mindanao Housing Business Center** and contact **Benjan C. Araño** or **Glendalin S. Cempron** at Tel. no/s. **0947-4881690/ 0995-5469504**. You may also email your

**PAG-IBIG FUND RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS, TO WAIVE ANY FORMALITY THEREIN OR  
ACCEPT SUCH BIDS AS MAY BE CONSIDERED MOST ADVANTAGEOUS TO THE FUND.  
THE DECISION OF THE FUND IS FINAL AND BINDING.**

**(SGD.) ENGR. NOLI D. ARMADA**

OIC - Home Lending Operations  
Visayas and Mindanao Group - Chairman  
Committee on Disposition of Acquired Assets

## SECRETARY'S CERTIFICATE

I, \_\_\_\_\_, Filipino, of legal age, with office address at \_\_\_\_\_, after being duly sworn in accordance with law, hereby depose and say:

1. That I am the duly elected Corporate Secretary of \_\_\_\_\_, a corporation duly organized and existing under the laws of the Republic of the Philippines, with principal office address at \_\_\_\_\_.
2. That during the Regular/Special meeting of the Board of (Directors/Trustees) of the said corporation held on \_\_\_\_\_ at \_\_\_\_\_, at which a quorum was present, the following resolutions were adopted:

**RESOLUTION NO.** \_\_\_\_\_  
**Series of** \_\_\_\_\_

**“RESOLVED**, as it is hereby resolved, that the Corporation is hereby authorized to participate in a public auction of acquired assets of Pag-IBIG Fund, subject to such terms and conditions as may be provided by the Pag-IBIG Fund.

**“RESOLVED FURTHER**, that Mr./Ms. \_\_\_\_\_ is/are hereby authorized for and in behalf of the Corporation to do and perform the following acts, to wit:

“To execute, sign and deliver to the Pag-IBIG Fund any documents which may be required in participation of the Corporation in public bidding and post bid documentation thereafter in case the bid is declared as the winning bid;

“To receive the Notice of Award issued by the Committee on Disposition of Acquired Assets of Pag-IBIG Fund once the bid offer is declared as the winning bid;

“To receive bidding documents, including the bidder’s bond from Committee on Disposition of Acquired Assets of Pag-IBIG Fund once the bid offer is declared as non-winning/ineligible bid; and

“To perform other acts that the corporation is required to perform in relation to the said public auction of the Fund.

**“RESOLVED FINALLY**, that any and all acts of the above-named representative/attorney-in-fact concerning the above-referenced subject matter are hereby affirmed, confirmed and ratified by the Corporation for all legal intents and purposes.”

The foregoing resolutions are in full force and effect and have not been amended, suspended or revoked.

**IN WITNESS WHEREOF**, this Certificate has been signed this \_\_\_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

**Corporate Secretary**

I.D. \_\_\_\_\_ No. \_\_\_\_\_

Date of Issue: \_\_\_\_\_

Expiry Date: \_\_\_\_\_

**SUBSCRIBED AND SWORN TO** before me at \_\_\_\_\_ on \_\_\_\_\_ affiant exhibited to me his/her Competent Evidence of Identity \_\_\_\_\_ No. \_\_\_\_\_ issued on \_\_\_\_\_, at \_\_\_\_\_, and is personally known to or identified by me to be the same person who executed the foregoing Secretary's Certificate and he/she further affirmed and made oath as to the said instrument.

**NOTARY PUBLIC**

Doc. No. \_\_\_\_\_;

Page No. \_\_\_\_\_;

Book No. \_\_\_\_\_;

Series of \_\_\_\_\_.

## SPECIAL POWER OF ATTORNEY

### KNOW ALL MEN BY THESE PRESENTS:

I/We \_\_\_\_\_, Filipino citizen/s, of legal age, (single/married), with residence and postal address at \_\_\_\_\_

do hereby name, constitute, and appoint \_\_\_\_\_, of legal age, (single/married), with residence and postal address at \_\_\_\_\_

being my \_\_\_\_\_ (relation) to be my/our true and lawful Attorney-in-Fact, for me/us in my/our name, place and stead, to do and perform the following acts, to wit:

1. To make, sign and submit any documents which may be required by the Pag-IBIG Fund subject of my/our participation in public bidding and post-bid documentation thereafter if in case that my/our bid is declared as the winning bid, including documents relative to my chosen mode of payment that may either be in Cash, Short Term Installment, or Long-Term Installment;
2. To receive the Notice of Award issued by the Committee on Disposition of Acquired Assets of Pag-IBIG Fund once my/our bid offer is declared as the winning bid;
3. To receive my/our bidding documents, from Committee on Disposition of Acquired Assets of Pag-IBIG Fund once my/our bid offer is declared as non-winning/ineligible bid;
4. In case my/our chosen mode of payment is through long term installment:
  - 4.1. To received notices issued by the Pag-IBIG Fund once my/our application is approved;
  - 4.2. To receive my/our housing documents from Pag-IBIG Fund and refund of advance insurance payment in case my/our application is disapproved; and
5. In case my/our chosen mode of payment is through cash/short-term installment:
6. To present, received/claim any documents from Pag-IBIG Fund particularly the Owner's Duplicate Certificate of Title and the Cancellation of Mortgage upon full payment of the said property covered by Transfer/Condominium Certificate of Title No. \_\_\_\_\_;
7. To make, sign and execute, for and in my/our behalf, any documents which may be necessary for the release of the certificate of title;
8. To receive and encash the check due me/us from Pag-IBIG Fund, representing refund by reason of full payment and;
9. To represent and transfer official business with the Office of the Registry of Deeds, Assessor's Office, Bureau of Internal Revenue and other agencies in-connection with the cancellation of mortgage and transfer of title.
10. To perform other acts that the bidder is required to perform in relation to the said public auction of the Fund.

**HEREBY GIVING AND GRANTING** unto my/our said Attorney-in-Fact full power and authority to do and perform each and every act which may be necessary or convenient, in connection with any of the foregoing as fully to all intents and purposes as I/We might or could do, if personally present and acting in person, **HEREBY RATIFYING AND CONFIRMING** all that my said Attorney-in-Fact may also do or cause to be done under and by virtue of these presents.

**IN WITNESS WHEREOF**, I have hereunto set my hand this \_\_\_\_\_ day of \_\_\_\_\_,  
\_\_\_\_\_ at the Province/City of \_\_\_\_\_.

\_\_\_\_\_  
Attorney-in-Fact

\_\_\_\_\_  
Bidder

\_\_\_\_\_ No. \_\_\_\_\_

\_\_\_\_\_ No. \_\_\_\_\_

Date of Issue \_\_\_\_\_

Date of Issue \_\_\_\_\_

Expiry Date \_\_\_\_\_

Expiry Date \_\_\_\_\_

With marital consent

\_\_\_\_\_

**SIGNED IN THE PRESENCE OF:**

\_\_\_\_\_

\_\_\_\_\_

**ACKNOWLEDGMENT**

**REPUBLIC OF THE PHILIPPINES)**  
**PROVINCE/CITY OF \_\_\_\_\_) S.S.**

**BEFORE ME**, a Notary Public for and in \_\_\_\_\_,  
province/city of \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_,  
personally appeared the named-persons in this Special Power of Attorney (SPA), who have  
satisfactorily proven to me their identity through their identifying documents written below their  
names and signature, that they are the same persons who executed and voluntarily signed the  
foregoing SPA, duly signed by their instrumental witnesses at the spaces herein provided which  
they acknowledged before me as their free and voluntary act and deed.

The foregoing instrument which relates to a SPA consists of \_\_\_\_\_ (\_\_\_\_) pages  
including the page on which the acknowledgment is written, has been signed by the parties and  
instrumental witnesses on all pages thereof, in my presence, and sealed with my Notarial Seal.

**WITNESS MY HAND AND NOTARIAL SEAL.**

**NOTARY PUBLIC**

Doc. No. \_\_\_\_\_;  
Page No. \_\_\_\_\_;  
Book No. \_\_\_\_\_;  
Series of \_\_\_\_\_.

| Rank |
|------|
|      |

# OFFER TO BID

\_\_\_\_\_ Date

To: **Pag-IBIG FUND COMMITTEE ON DISPOSITION OF ACQUIRED ASSETS**

Relative to your **“INVITATION TO BID”** on sale of acquired properties published in the newspaper/Pag-IBIG Fund website to be held on \_\_\_\_\_ at \_\_\_\_\_, I/We hereby submit my/our bid offer, subject to the terms and conditions stated in the Invitation to Bid and the Guidelines Implementing the Sale of Pag-IBIG Fund Acquired Assets Program:

1. Location of the Property: \_\_\_\_\_  
\_\_\_\_\_ Property Number: \_\_\_\_\_
2. Bid Offer: \_\_\_\_\_  
\_\_\_\_\_ (P\_\_\_\_\_)
3. Bid Bond (5% of Bid Offer): \_\_\_\_\_  
\_\_\_\_\_ (P\_\_\_\_\_)
4. Mode of Payment for the Remaining Balance of Bid Offer:
  - Cash (to pay within 30 days from signing of Deed of Conditional Sale)
  - Short-Term Installment (to pay within \_\_\_\_\_ months) (maximum of 12 months)
  - Long-Term Installment (to pay within \_\_\_\_\_ years) (maximum of 30 years) (please attached a copy of proof of income)

I/We certify that the information/statement indicated herein is to my/our knowledge, true, correct, complete and updated and I/We investigate and inspect the said property/ies before tendering this offer to bid. The signature appearing below is genuine. Further, I/We hereby agree of the following:

- 1) To purchase the property/ies on **“As Is, Where Is”** basis on which I/We accept the physical condition of the property/ies including whether it is occupied or not. That whatever fees and dues pertaining to the property/ies shall be for the account of the me/us;
- 2) To hold Pag-IBIG Fund free and harmless from liabilities of whatever kind and nature arising out of any legal claims which may be filed by third persons involving the property/ies;
- 3) That I/We enclose my/our CASH payment/s or MANAGER’s CHECK payable to the Pag-IBIG FUND, as bidder’s bond in the amount at least 5% of the bid offer. The said deposit shall be returned if my/our proposal is deemed unsuccessful, or applied as part of the payment if my/our bid is declared as winning bid by the Pag-IBIG FUND.
- 4) That Pag-IBIG Fund has no commitment and makes no guaranty to approve the offer, as it is understood to be subject to final approval by Pag-IBIG Fund’s approving authorities.
- 5) That should my/our application be approved, notarial and all other fees pertaining to the purchase of the property/ies shall be for my/our account.
- 6) That any notification posted on website and/or sent by Pag-IBIG Fund through email or SMS shall be sufficient compliance to the notification requirement and presumed to be deemed and received.

Further, I/We hereby agree and consent to the collection, generation, use, processing, storage and retention of my/our personal information for the purpose/s of acquiring a Pag-IBIG Fund acquired asset/s. I/We understand that my/our personal information will be shared with other government agencies and to third parties as may be necessary, for the use of which shall be governed by the Republic Act No. 10173 also known as the “Data Privacy Act of 2012” and its implementing rules and regulations, I/We promise to notify Pag-IBIG Fund should there be any amendment or changes in my/our personal information indicated herein.

\_\_\_\_\_  
SIGNATURE OF BIDDER  
OVER PRINTED NAME

\_\_\_\_\_  
SIGNATURE OF AUTHORIZED  
REPRESENTATIVE OVER PRINTED NAME  
(IF ANY)

\_\_\_\_\_  
DATE



**Bidder Information (Please write in BLOCK LETTERS):**

|   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |   |
|---|---|--|---|---|--|--|---|--|--|--|--|--|--|--|---|---|---|---|---|---|---|---|---|
| <b>NAME OF BIDDER</b><br><i>Last Name      First Name      Name Extension (e.g. Jr., III)      Middle Name      Maiden Name</i>   |   |  |   |   | <b>DATE OF BIRTH</b><br><table border="1" style="width:100%; text-align: center;"> <tr> <td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td> </tr> <tr> <td>m</td><td>m</td><td>d</td><td>d</td><td>y</td><td>y</td><td>y</td><td>y</td> </tr> </table>                |  |   |  |  |  |  |  |  |  | m | m | d | d | y | y | y | y |   |
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| <b>PRESENT OCCUPANT</b><br><input type="checkbox"/> Yes<br><input type="checkbox"/> No  |   | <b>FORMER OWNER</b><br><input type="checkbox"/> Yes<br><input type="checkbox"/> No |   | <b>Pag-IBIG MEMBER</b><br><input type="checkbox"/> Yes<br><input type="checkbox"/> No |  | <b>WITH PREVIOUS / EXISTING Pag-IBIG HOUSING LOAN ACCOUNT</b><br><input type="checkbox"/> Yes, Housing Account Number (HAN) : _____<br><input type="checkbox"/> No |   |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |   |
| <b>MARITAL STATUS</b><br><input type="checkbox"/> Single/Unmarried <input type="checkbox"/> Widow/er <input type="checkbox"/> Annulled<br><input type="checkbox"/> Married <input type="checkbox"/> Legally Separated |   |  |   | <b>GENDER</b><br><input type="checkbox"/> Male<br><input type="checkbox"/> Female     |  | <b>CITIZENSHIP</b>   |   |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |   |
| <b>Pag-IBIG MID NUMBER/RTN</b>  |   | <b>SSS/GSIS ID NO.</b>   |   | <b>TAXPAYERS ID NO. (TIN)</b>   |  | <b>COMMON REFERENCE NO. (CRN)</b>  |   |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |   |
| <b>NAME OF SPOUSE (IF MARRIED)</b><br><i>Last Name      First Name      Name Extension (e.g. Jr., III)      Middle Name      Maiden Name</i>  |   |  |   |   | <b>DATE OF BIRTH</b><br><table border="1" style="width:100%; text-align: center;"> <tr> <td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td> </tr> <tr> <td>m</td><td>m</td><td>d</td><td>d</td><td>y</td><td>y</td><td>y</td><td>y</td> </tr> </table>                |  |   |  |  |  |  |  |  |  |   | m | m | d | d | y | y | y | y |
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| <b>PERMANENT HOME ADDRESS</b><br><i>Unit/Room No., Floor      Building Name      Lot No., Block No., Phase No. or House No.      Street Name</i>  |   |  |   |   | <b>CONTACT DETAILS</b><br><i>(Indicate country code if abroad)</i><br>COUNTRY + AREA CODE TELEPHONE NO.<br><b>Cellphone No.</b><br><table border="1" style="width:100%; text-align: center;"> <tr> <td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td> </tr> </table> |  |   |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |   |
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| <i>Subdivision      Barangay      Municipality/City      Province and State Country (if abroad)      ZIP Code</i>   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |   |
| <b>PRESENT HOME ADDRESS</b><br><i>Unit/Room No., Floor      Building Name      Lot No., Block No., Phase No. or House No.      Street Name</i>  |   |  |   |   | <b>Home Tel. No.</b><br><table border="1" style="width:100%; text-align: center;"> <tr> <td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td> </tr> </table>  |  |   |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |   |
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| <i>Subdivision      Barangay      Municipality/City      Province and State Country (if abroad)      ZIP Code</i>   |   |  |   |   | <b>PREFERRED MAILING ADDRESS</b><br><input type="checkbox"/> Present Home Address<br><input type="checkbox"/> Employer/Business Address<br><input type="checkbox"/> Permanent Home Address   |  |   |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |   |

**Authorized Representative Information (if applicable) (Please write in BLOCK LETTERS):**

*(Note: Authorized Representatives must be armed with an SPA when transacting with Pag-IBIG Fund)*

|   |   |   |   |   |  |   |   |                    |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |
|---|---|---|---|---|--|---|---|--------------------|--|--|--|--|--|--|--|---|---|---|---|---|---|---|---|
| <b>NAME OF AUTHORIZED REPRESENTATIVE</b><br><i>Last Name      First Name      Name Extension (e.g. Jr., III)      Middle Name      Maiden Name</i>  |   |   |   |   | <b>DATE OF BIRTH</b><br><table border="1" style="width:100%; text-align: center;"> <tr> <td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td> </tr> <tr> <td>m</td><td>m</td><td>d</td><td>d</td><td>y</td><td>y</td><td>y</td><td>y</td> </tr> </table>                |   |   |                    |  |  |  |  |  |  |  | m | m | d | d | y | y | y | y |
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| m   | m | d   | d | y   | y  | y   | y |                    |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |
| <b>FORMER OWNER</b><br><input type="checkbox"/> Yes<br><input type="checkbox"/> No  |   | <b>Pag-IBIG MEMBER</b><br><input type="checkbox"/> Yes<br><input type="checkbox"/> No |   | <b>GENDER</b><br><input type="checkbox"/> Male<br><input type="checkbox"/> Female |  | <b>MARITAL STATUS</b><br><input type="checkbox"/> Single/Unmarried <input type="checkbox"/> Widow/er <input type="checkbox"/> Annulled<br><input type="checkbox"/> Married <input type="checkbox"/> Legally Separated |   | <b>CITIZENSHIP</b> |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |
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**THIS PORTION IS FOR Pag-IBIG FUND USE ONLY**

|   |             |                |
|---|-------------|----------------|
| <b>Reviewed by</b>  | <b>Date</b> | <b>Remarks</b> |
|   |             |                |
| <b>Noted by Committee on Disposition of Acquired Assets</b> |             |                |

|             |
|-------------|
| <b>Rank</b> |
|             |

## OFFER TO BID

\_\_\_\_\_  
Date

To: **Pag-IBIG FUND COMMITTEE ON DISPOSITION OF ACQUIRED ASSETS**

Relative to your **“INVITATION TO BID”** on sale of acquired properties published in the newspaper/Pag-IBIG Fund website to be held on \_\_\_\_\_ at \_\_\_\_\_, I/We hereby submit my/our bid offer, subject to the terms and conditions stated in the Invitation to Bid and the Guidelines Implementing the Sale of Pag-IBIG Fund Acquired Assets Program:

1. Location of the Property: \_\_\_\_\_  
\_\_\_\_\_ Property Number: \_\_\_\_\_
2. Bid Offer: \_\_\_\_\_  
\_\_\_\_\_ (P\_\_\_\_\_)
3. Bid Bond (5% of Bid Offer): \_\_\_\_\_  
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4. Mode of Payment for the Remaining Balance of Bid Offer:
  - Cash (to pay within 30 days from signing of Deed of Conditional Sale)
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\_\_\_\_\_  
SIGNATURE OF BIDDER  
OVER PRINTED NAME

\_\_\_\_\_  
SIGNATURE OF AUTHORIZED  
REPRESENTATIVE OVER PRINTED NAME  
(IF ANY)

\_\_\_\_\_  
DATE

**Company/Organization Information (Please write in BLOCK LETTERS):**

|   |  |   |   |   |   |   |   |  |  |  |  |  |   |   |   |   |   |   |   |   |  |  |
|---|--|---|---|---|---|---|---|--|--|--|--|--|---|---|---|---|---|---|---|---|--|--|
| <b>NAME OF COMPANY/ORGANIZATION</b>   |  | <b>DATE ESTABLISHED</b><br><table border="1" style="width:100%; text-align:center;"> <tr> <td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td> </tr> <tr> <td>m</td><td>m</td><td>d</td><td>d</td><td>y</td><td>y</td><td>y</td><td>y</td><td> </td><td> </td> </tr> </table>   |   |   |   |   |   |  |  |  |  |  | m | m | d | d | y | y | y | y |  |  |
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| <b>TRADE NAME (IF ANY)</b>  |  | <b>DATE OF INITIAL OPERATION</b><br><table border="1" style="width:100%; text-align:center;"> <tr> <td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td> </tr> <tr> <td>m</td><td>m</td><td>d</td><td>d</td><td>y</td><td>y</td><td>y</td><td>y</td><td> </td><td> </td> </tr> </table>  |   |   |   |   |   |  |  |  |  |  | m | m | d | d | y | y | y | y |  |  |
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| m   | m                                      | d   | d | y | y | y | y |  |  |  |  |  |   |   |   |   |   |   |   |   |  |  |
| <b>TYPE OF ORGANIZATION</b><br><input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Corporation <input type="checkbox"/> Cooperative <input type="checkbox"/> Others<br><input type="checkbox"/> Partnership <input type="checkbox"/> Local Government Unit (LGU) <input type="checkbox"/> Association   _____ |  | <b>CONTACT DETAILS</b><br><i>(Indicate country code if abroad)</i><br>COUNTRY + AREA CODE TELEPHONE NO.<br><b>Cellphone No.</b><br><table border="1" style="width:100%; text-align:center;"> <tr> <td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td> </tr> <tr> <td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td> </tr> </table> |   |   |   |   |   |  |  |  |  |  |   |   |   |   |   |   |   |   |  |  |
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| <b>NATURE OF BUSINESS</b>   | <b>NO. OF YEARS IN BUSINESS</b>        | <b>Telephone No.</b><br><table border="1" style="width:100%; text-align:center;"> <tr> <td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td> </tr> <tr> <td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td> </tr> </table>  |   |   |   |   |   |  |  |  |  |  |   |   |   |   |   |   |   |   |  |  |
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| <b>Pag-IBIG EMPLOYER NO.</b>  | <b>TAX IDENTIFICATION NUMBER (TIN)</b> | <b>Email Address</b><br><table border="1" style="width:100%; text-align:center;"> <tr> <td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td> </tr> <tr> <td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td> </tr> </table>  |   |   |   |   |   |  |  |  |  |  |   |   |   |   |   |   |   |   |  |  |
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| <b>OFFICE ADDRESS</b><br><i>Unit/Room No., Floor   Building Name   Lot No., Block No., Phase No. or House No.   Street Name</i><br><i>Subdivision   Barangay   Municipality/City   Province and State Country (if abroad)   ZIP Code</i>  |  |   |   |   |   |   |   |  |  |  |  |  |   |   |   |   |   |   |   |   |  |  |
| <b>NAME OF KEY OFFICERS (Please attach separate sheet if necessary)</b>   | <b>Pag-IBIG MID NUMBER/RTN</b>         | <b>POSITION</b>   |   |   |   |   |   |  |  |  |  |  |   |   |   |   |   |   |   |   |  |  |
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| <b>NAME OF AFFILIATED COMPANIES &amp; RELATED BUSINESSES</b><br>(Please attach separate sheet if necessary)   | <b>OFFICE ADDRESS</b>                  | <b>NATURE OF BUSINESS</b>   |   |   |   |   |   |  |  |  |  |  |   |   |   |   |   |   |   |   |  |  |
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**Authorized Representative Information (Please write in BLOCK LETTERS):**

*(Note: Authorized Representatives must be armed with an SPA / Secretary's Certificate when transacting with Pag-IBIG Fund)*

|   |   |   |   |   |   |   |   |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |  |  |
|---|---|---|---|---|---|---|---|--|--|--|--|--|--|--|---|---|---|---|---|---|---|---|--|--|
| <b>NAME OF AUTHORIZED REPRESENTATIVE</b><br><i>Last Name   First Name   Name Extension (e.g. Jr., III)   Middle Name   Maiden Name</i>  |   |   |   | <b>DATE OF BIRTH</b><br><table border="1" style="width:100%; text-align:center;"> <tr> <td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td> </tr> <tr> <td>m</td><td>m</td><td>d</td><td>d</td><td>y</td><td>y</td><td>y</td><td>y</td><td> </td><td> </td> </tr> </table>  |   |   |   |  |  |  |  |  |  |  | m | m | d | d | y | y | y | y |  |  |
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| <b>FORMER OWNER</b><br><input type="checkbox"/> Yes<br><input type="checkbox"/> No  | <b>Pag-IBIG MEMBER</b><br><input type="checkbox"/> Yes<br><input type="checkbox"/> No | <b>GENDER</b><br><input type="checkbox"/> Male<br><input type="checkbox"/> Female | <b>MARITAL STATUS</b><br><input type="checkbox"/> Single/Unmarried <input type="checkbox"/> Widow/er <input type="checkbox"/> Annulled<br><input type="checkbox"/> Married <input type="checkbox"/> Legally Separated | <b>CITIZENSHIP</b>  |   |   |   |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |  |  |
| <b>Pag-IBIG MID NUMBER/RTN</b>  | <b>SSS/GSIS ID NO.</b>  | <b>TAXPAYERS ID NO. (TIN)</b>   | <b>COMMON REFERENCE NO. (CRN)</b>   |   |   |   |   |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |  |  |
| <b>PERMANENT HOME ADDRESS</b><br><i>Unit/Room No., Floor   Building Name   Lot No., Block No., Phase No. or House No.   Street Name</i><br><i>Subdivision   Barangay   Municipality/City   Province and State Country (if abroad)   ZIP Code</i>    |   |   |   | <b>CONTACT DETAILS</b><br><i>(Indicate country code if abroad)</i><br>COUNTRY + AREA CODE TELEPHONE NO.<br><b>Cellphone No.</b><br><table border="1" style="width:100%; text-align:center;"> <tr> <td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td> </tr> <tr> <td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td> </tr> </table> |   |   |   |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |  |  |
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| <b>PRESENT HOME ADDRESS</b><br><i>Unit/Room No., Floor   Building Name   Lot No., Block No., Phase No. or House No.   Street Name</i><br><i>Subdivision   Barangay   Municipality/City   Province and State Country (if abroad)   ZIP Code</i>      |   |   |   | <b>Home Tel. No.</b><br><table border="1" style="width:100%; text-align:center;"> <tr> <td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td> </tr> <tr> <td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td> </tr> </table>  |   |   |   |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |  |  |
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| <b>EMPLOYER/BUSINESS NAME</b>   |   |   |   | <b>Employer/Business Tel. No.</b><br><table border="1" style="width:100%; text-align:center;"> <tr> <td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td> </tr> <tr> <td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td> </tr> </table>   |   |   |   |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |  |  |
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| <b>EMPLOYER/BUSINESS ADDRESS</b><br><i>Unit/Room No., Floor   Building Name   Lot No., Block No., Phase No. or House No.   Street Name</i><br><i>Subdivision   Barangay   Municipality/City   Province and State Country (if abroad)   ZIP Code</i> |   |   |   | <b>Personal Email Address</b><br><table border="1" style="width:100%; text-align:center;"> <tr> <td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td> </tr> <tr> <td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td> </tr> </table>   |   |   |   |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |  |  |
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| <b>EMPLOYER/BUSINESS ADDRESS</b><br><i>Unit/Room No., Floor   Building Name   Lot No., Block No., Phase No. or House No.   Street Name</i><br><i>Subdivision   Barangay   Municipality/City   Province and State Country (if abroad)   ZIP Code</i> |   |   |   | <b>PREFERRED MAILING ADDRESS</b><br><input type="checkbox"/> Present Home Address<br><input type="checkbox"/> Employer/Business Address<br><input type="checkbox"/> Permanent Home Address  |   |   |   |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |  |  |

**THIS PORTION IS FOR Pag-IBIG FUND USE ONLY**

|  |             |                |
|--|-------------|----------------|
| <b>Reviewed by</b>                                   | <b>Date</b> | <b>Remarks</b> |
| Noted by Committee on Disposition of Acquired Assets |             |                |