

SECRETARY'S CERTIFICATE

I, _____, Filipino, of legal age, with office address at _____, after being duly sworn in accordance with law, hereby depose and say:

1. That I am the duly elected Corporate Secretary of _____, a corporation duly organized and existing under the laws of the Republic of the Philippines, with principal office address at _____.
2. That during the Regular/Special meeting of the Board of (Directors/Trustees) of the said corporation held on _____ at _____, at which a quorum was present, the following resolutions were adopted:

RESOLUTION NO. _____
Series of _____

“RESOLVED, as it is hereby resolved, that the Corporation is hereby authorized to participate in a public auction of acquired assets of Pag-IBIG Fund, subject to such terms and conditions as may be provided by the Pag-IBIG Fund.

“RESOLVED FURTHER, that Mr./Ms. _____ is/are hereby authorized for and in behalf of the Corporation to do and perform the following acts, to wit:

“To execute, sign and deliver to the Pag-IBIG Fund any documents which may be required in participation of the Corporation in public bidding and post bid documentation thereafter in case the bid is declared as the winning bid;

“To receive the Notice of Award issued by the Committee on Disposition of Acquired Assets of Pag-IBIG Fund once the bid offer is declared as the winning bid;

“To receive bidding documents, including the bidder’s bond from Committee on Disposition of Acquired Assets of Pag-IBIG Fund once the bid offer is declared as non-winning/ineligible bid; and

“To perform other acts that the corporation is required to perform in relation to the said public auction of the Fund.

“RESOLVED FINALLY, that any and all acts of the above-named representative/attorney-in-fact concerning the above-referenced subject matter are hereby affirmed, confirmed and ratified by the Corporation for all legal intents and purposes.”

The foregoing resolutions are in full force and effect and have not been amended, suspended or revoked.

IN WITNESS WHEREOF, this Certificate has been signed this _____, 20__ at _____, Philippines.

Corporate Secretary

I.D. _____ No. _____
Date of Issue: _____
Expiry Date: _____

SUBSCRIBED AND SWORN TO before me at _____
on _____ affiant exhibited to me his/her Competent Evidence of Identity
_____ No. _____ issued on _____, at
_____, and is personally known to or identified by
me to be the same person who executed the foregoing Secretary's Certificate and
he/she further affirmed and made oath as to the said instrument.

NOTARY PUBLIC

Doc. No. _____;
Page No. _____;
Book No. _____;
Series of _____.