



EASY STEPS TO PURCHASE ACQUIRED PROPERTIES UNDER NEGOTIATED SALE

1

Reserve the property and pay the P 1,000.00 reservation fee (**non refundable/non-transferrable**). Bring one valid ID and choose among the following modes of payment:

Cash – 30% discount;

Installment – 20% discount or

Housing loan – 10% discount, for qualified members of Pag-IBIG Fund.

2

For purchase through housing loan, submit the complete documentary requirements within 30 calendar days from payment of reservation fee and pay the processing fee of P2,000.00 and Documentary Stamp Tax P100.00.

3

Receive the Notice of Approval of Loan and pay the one (1) year advance insurance premiums within 30 days.

4

Execute and submit notarized Deed of Conditional Sale and other mortgage documents evidencing the loan in favor of the Fund.